

# Member Agency Grant Program

FISCAL YEAR 2022-2023 (UPDATED APRIL 2022)

## Program Background

The Member Agency Grant Program is designed to assist member agencies in funding and implementing water conservation measures, projects, and programs in their respective service areas.

## Eligibility

- Applications should be submitted by **May 2, 2022** to coincide with the 2022-2023 fiscal year.
- Applications received after **December 31, 2022** will be considered for the 2023-2024 fiscal year.
- Grant funding is intended to be for the direct costs of the measures and not for staff time.
- All measures from previous grants must be substantially complete before a new application will be considered.

## Application Instructions (see Appendix A for a sample application)

1. Identify the primary contact from your agency to coordinate with JVVCD. Submit name, title, and email with the application.
2. Prepare a list of proposed measures and include the following information for each:
  - a. Measure name
  - b. Short description of what it is and how it will be implemented
  - c. Expected funding tier (see Funding Match Requirements below)
  - d. Schedule for implementation
    - i. Begin date
    - ii. Milestones
    - iii. End date (if program is ongoing, the finish date is June 30, 2023)
  - e. Estimated total cost
3. Send your contact information and list of measures to the Conservation Programs Manager.

You can email it to: [grants@jvwcd.org](mailto:grants@jvwcd.org) or [courtneyb@jvwcd.org](mailto:courtneyb@jvwcd.org)

Or you can mail it to:

*Courtney Brown, Conservation Programs Manager*  
*Jordan Valley Water Conservancy District*  
*8215 South 1300 West*  
*West Jordan, UT 84088*
4. You may be contacted by JVVCD with some follow-up questions as the staff prepares to bring your grant application to the board of trustees for consideration.
5. JVVCD will prepare an agreement and scope of work based on your application with any adjustments needed to more closely meet the grant program objectives. It is best to have the agreement signed by your agency before it is presented to the board of trustees.

## Funding Limitations

JVWCD's grant funding may include \$50,000 for member agencies with a perpetual water purchase contract, serving over 500 retail connections, plus a supplement of \$1 per acre-foot of water purchase contract volume, in acre-feet per year (AFY). For example, a member agency with a perpetual water contract volume of 2,000 AFY could receive \$50,000 plus \$2,000 for a total of up to \$52,000. Eligible member agencies may participate up to one time each fiscal year, subject to approval from JVWCD's board of trustees.

## Funding Match Requirements

**Tier 1 Measure (Agency matches at least 20%):** Projects with proven, quantifiable water savings resulting in direct water use reduction. Upon applying, JVWCD will estimate the potential water savings to determine the funding match level. Examples of potential projects are:

- Landscaping projects that implement water efficiency standards and reduce water use.
  - Landscape design plans must be submitted for review prior to construction.
- Indoor fixture replacement programs (ex. toilets, showerheads, faucets).
- Irrigation product rebates (ex. drip kits, spray nozzles, smart irrigation controllers).
- Water audits for residential, commercial, industrial, or institutional customers.
- Leak mitigation programs, rebates, and technologies.
- Projects that provide water use feedback information to customers.

**Tier 2 Measure (Agency matches at least 40%):** Studies and projects that have a strong research component with the potential for significant future water use reduction. Examples of potential projects:

- Studies relating to secondary water metering, water rate structures, demand management, end use, and cost effectiveness of conservation programs.
- Consulting services for implementation of water efficient landscape ordinances.
- Consulting services for designing water rate structures to encourage efficient water use.
- Consulting services for water conservation plan updates.
- Landscape design plans for water-efficient landscape projects.

**Tier 3 Measure (Agency matches at least 60%):** Conservation measures where water use reduction is difficult to determine. Examples of potential projects are as follows:

- Promotional materials for booths, events, etc.
- Public education/information campaigns.
- Demonstration gardens with exhibits and signage which educate your community on principles of waterwise landscaping.

## Appendix A - Sample Application

**Agency Name:** My Water Agency

**Primary Contact:** Wanda Savers, Office Assistant, [wanda@agency.gov](mailto:wanda@agency.gov), 801-555-5555

**Measure 1:**

- *Name: Corporate office landscaping retrofit project*
- *Description: We want to remove 80% of the turf at our corporate office. The draft landscape design was completed last week, and we are ready for feedback from JVWCD. It is about 30,000 square feet overall.*
- *Tier 1*
- *Schedule for implementation*
  - *July 16, 2021 – Finalize landscape designs and submit to city*
  - *August 20, 2021 – Submit RFP*
  - *September 10, 2021 – Award contract*
  - *May 15, 2022 – Substantial completion*
- *Estimated total cost – \$90,000*

**Measure 2:**

- *Name: Toilet voucher program*
- *Description: We'd like to give away 200 water saving toilets to customers who apply and meet qualifications. Eligible customers will receive a voucher indicating the times they can come in to pick up a toilet (one toilet per customer). Upon arrival, our staff will be there to answer questions and give water saving tips. The toilets will be WaterSense labeled.*
- *Tier 1*
- *Schedule for implementation*
  - *July 1, 2021 – Start advertising toilet program*
  - *August 15, 2021 – Send out vouchers to eligible customers*
  - *September through October – Voucher fulfillment*
- *Estimated total cost – \$20,000*

**Measure 3:**

- *Name: Conservation program advertisements*
- *Description: We'd like to send out a bill stuffer and advertise in our city newsletter. We'll promote the toilet voucher program and the Utah Water Savers programs.*
- *Tier 3*
- *Schedule for implementation*
  - *July 4, 2021 – Send bill stuffer*
  - *July 20, 2021 – City newsletter advertisement*
- *Estimated total cost – \$6,000*